



## Business Endowment Program

### Application Specifications

Business Endowment Fund:

Total Amount Available:

\$500.00 for 2011

No. of awards:

1 – for an existing business, Trenton Chamber member

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#### Endowment Criteria and Eligibility Requirements:

The Endowment Fund is about monies set aside by the Trenton Chamber of Commerce for:

- Any member in good standing for at least 1 year (all of 2010, paid member), and continues membership for 2011 (with paid dues).
- Must be an established business for a min. of 1 year.

To be considered for the Endowment Fund, you must submit the following documentation:

- Application Form (attached).
- A copy of your dba or corporate papers.
- A brief history of your business and a description of your products and/or services.
- The specific purpose, in detail, for applying for the Endowment Fund and the plan for the use of the award by quantification and justification.

Example: I am applying for the grant to upgrade (specific) equipment which would in turn increase productivity by an anticipated 10%, by allowing us to provide (specific) service to more clients.

Example: I am applying for the grant to allow me to provide continuing education to my employee's, enabling them to attend advanced computer classes through Utica College.

Example: I am applying for the grant which would allow me to launch an extended advertising campaign, by allowing me to print professional business brochures and expand local advertising.

*A Professional Presentation is a MUST!*

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**Review Panel:** A panel of 5 people will be chosen for the review process. A panel member cannot be considered for the Endowment award. Panel members do not have to be a member of the Trenton Chamber of Commerce. Panel members may be pulled from; local community, surrounding chambers, a local professional person or possibly an educator from a local college/school, a retired person.

**Deadline: The application form and your proposal must be received by March 31, 2011.**

Send applications to: Trenton Chamber of Commerce  
Business Endowment Fund  
P.O. Box 311 Barneveld, NY 13304



## **Business Endowment Fund - Application Form**

Please complete all information:

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Number of Years in Business/Date Established: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone Number: \_\_\_\_\_

You must attach the required specific detailed proposal according to the Endowment Application guidelines (see information page) of how you plan to use the Endowment if chosen for the award, in your business.

### **ENDOWMENT AWARD PRESENTATION:**

The Endowment Fund award will be presented at a scheduled meeting in May of 2011. Date TBD.

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P.O. Box 311  
Barneveld, NY 13304



## Business Endowment Program

### Judging Criteria

**Applicant must meet and have submitted all required documents per application guidelines (below, from pg.1).**

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**How will this grant specifically benefit the applicants business.**

**Would there be a positive impact on our Business Community.**

**What contribution or participation has this member made to our Chamber.**

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